

Tuition Grant In-Aid Request

(Employee, Dependent, or Spouse)

PRN of person requesting Tuition Grant I			
Please complete the following:			
I am an employee of the University of Ne	w England:	Yes	No
• If "Yes," I am full-time	half-time		
If "No," please complete below: I am:			
 (Please attach appropriate I have takencredits Dependent of: 	of instruction e verification in the last 12	supervision by your I months	on in the immediate 12-month period. Dean). se of
(Employee's Name))		(Employee's Name)
I am requesting Tuition Grant-In-Aid for	the: Fall	Spring	Summer
of the Academic Year.*			
<i>3</i> · · · · · · · · · · · · · · · · · · ·	No		
X If you make a change in your cou Office.	urse load you	ı must not	ify the Student Financial Services
 X You will not see the Grant In-Aic period. No finance changes will be a Refer to the Personnel Handbook Additional fees beyond tuition such as a second seco	oe assessed. k for more ir ich as books,	nformation materials	on Tuition Grant In-Aid. s, lab fees, etc will not be covered.
X A form should be completed for		er of classe	es.
* A new form must be completed each se	mester.		
Signature	Date		
	_		

<u>Please note</u>: Tuition Grant In-Aid may not apply to some courses. Programs currently not covered: CAGS, Post-Master and Post-Baccalaureate Certificate Programs, COM, Dental, Ed.D, MNA, MSOT, Nursing, PA, Pharm D, PT and Professional Science Masters (UNE North). This is not a comprehensive list. Refer to the Personnel Handbook to review the policy for additional information that may exclude programs from this benefit.

FORWARD COMPLETED FORM TO HUMAN RESOURCES

o be completed by Human Resor	urces:				
certify that the above requestor is:	Spouse I	Dependent	Child	Employee	Field Supervisor
ate of Employee's Hire		-			
mployee:					
	Indergraduate	\$100 Gradu	ate (Limit 2	courses ner se	emester full-time, 1
ourse per semester half-time. Addi	•			courses per se	mester run-time, r
•		550 Graduate			
udit (picase check). \$\pi 25 \text{One}\$	dergraduate 4	30 Graduate			
receptor/Field Instructor/Adjun 50% discount	ect Faculty:				
lease check the correct one that ap	plies (according to I	Dean verifica	tion provided	d):	
Undergraduate Graduate				shops/seminar	S
				•	
pouse (not to exceed 4 credits pe	er semester and em	ployee has b	een employe	d full-time fo	r one year):
	Undergraduate	\$200 Gra			•
ependent Children (of full-time e	employees):				
NE will discount in addition to wh		eiving in mer	rit aid 20% fo	or each year of	continuous uninterrupted
ervice. (Room and board and fees a		•		J	1
•		ŕ			
Years of continuous unint	terrunted full-time	service:			
	-			timo comicos	
Total % of discount based	a on years of contin	iuous uninte	rruptea tun	-ume service:	
	Years of continuous		Tuiti	on	
	uninterrupted full-time service		e Disco	unt	
	1 1100	· v	200	/	
	1 year		20%		
	2 years		40%		
	3 yea		60%		
	4 yea	rs	80%	o	
	5 yea	rs	100	%	
·	J				
ignature:			Г)ate:	
A TVD	Human Resources	(D	L	aic	
Associate VP of	Human Resources	(or Designee)		
FORWARD COME	οι έπευ ένοι	M TO STI	THENT D		I CEDVICEC
FURWARD CUMP	LEIED FUK	vi 10310	JUENIF	INAINCIA	L SERVICES
o be completed by Student Fina					
the requestor eligible for financia	ıl aid: Yes	No No	App		
- -					
Does the total amount of Grant/Sch	olarship aid exceed	the portion of	tuition not	covered by Gra	nt In-Aid: Yes No
and the same of Grand Boll.	and the chief	Portion of			
f yes, amount of Grant In-Aid mus	t he reduced by:				
. yes, amount of Grant III-Aid IIIus	i de reduced by				

Date: _____

Director of Student Financial Services

Signature_