



UNIVERSITY OF  
NEW ENGLAND

Oral Health Center

**Patient Request for Release of Dental Records**

Date: \_\_\_\_\_

Record Number: \_\_\_\_\_

I, (patient or guardian name) \_\_\_\_\_ authorize  
University of New England-Oral Health Center to copy and release to me or the following  
individual, \_\_\_\_\_ a copy of my  
records.

Are you returning to UNE Oral Health Center? Yes \_\_\_ NO \_\_\_

Select one format:

**Radiograph copies (x-rays)**

- X-ray images copied onto unencrypted USB Flash Drive
- X-ray images sent electronically via secure email to:

\_\_\_\_\_ Email Address

Phone # for verification: \_\_\_\_\_

**Patient record copy**

- Paper copy of patient medical/dental history including treatment notes

Printed Name (patient or guardian name) \_\_\_\_\_

Patient Mailing Address: \_\_\_\_\_

Patient Date of Birth \_\_\_/\_\_\_/\_\_\_ Patient Telephone Number \_\_\_\_\_

Signature: \_\_\_\_\_

Patient or Legally Authorized Representative

**Mail-** Return completed form to:  
University of New England  
Oral Health Center  
1 College St.  
Portland, ME 04103  
Ph. 207-221-4747

**FAX:** To fax your release form fax to **207-221-4805 or 207-221-4799**

**Please allow up to 1 week for request to be completed.**