

POLICY AND PROCEDURES

- Students must complete this form if they wish to enroll in more than 40 credits in a specific term.
- Any student enrolling in excess of 40 credits is subject to a per credit tuition overload fee. Students can reach out to Student Financial Services for any questions regarding their student account.

STUDENT INFORMATION

Last Name: _____ First Name: _____ PRN: _____

Email Address: _____ Expected Graduation Year: _____

SECTION I: COURSE INFORMATION

Term: Summer _____ Fall _____ Spring _____ Year: 20 _____

List ALL classes you would like to take this semester:

Course Number (CRN)	Course Name/Description	Credits

Total Credits: _____

SECTION II: APPROVALS (Font signature NOT accepted)

Student's Signature: _____ Today's Date: _____

Advisor's Signature: _____ Today's Date: _____

Academic Dean's Signature: _____ Today's Date: _____