**UNIVERSITY OF NEW ENGLAND**

**INTELLECTUAL PROPERTY DISCLOSURE FORM**

*Forward this completed and signed form to the Office of Sponsored Programs*

**Title of invention:**

**Department: Dean:**

**1. Big Picture: What is the ultimate “one sentence” possible product? What need does it address?**

**2. Inventor(s) –Identify all individuals who have made significant intellectual contributions to this invention's advance over prior technology, but do not include anyone merely because s/he has carried out some of the experimental work.**

**For Each inventor:**

**Given Name:**

**Family Name:**

**Faculty Title/Position:**

**If student: undergraduate/graduate, expected year of graduation**

**UNE email: Non UNE Email:**

**3. Specify any other inventor(s) who is/are an employee of an organization other than UNE and the institutional affiliation.**

**4. Describe the “Important Customer Need” that you are addressing. What is the specific market segment addressed and how big is it?**

**5. Describe your “Approach” for how you will address that need. Do you have a possible business model for your offering? Feel free to attach manuscripts, abstracts, drawings, or videos.**

**6. Describe the quantitative “Benefits/costs” of your approach. Why is your idea of significant worth to somebody?**

**7. Who is the “Competition” and why are the benefits/costs of your approach significantly better? Quantify: is it 2-10 times better?**

**8. Please provide key words that best identify with your idea:**

**9. Background (To successfully determine the patentability of this invention, it will be necessary to compare it to any existing technology, referred to as "prior art." Provide any references to assist in this evaluation.) You should go to** [**https://patents.google.com/**](https://patents.google.com/) **for a quick and efficient way to search for prior art. Use your key words to assist in the search.**

**10. What level of proof do you have for the invention? Working prototype, proof of concept experiments, etc.?**

**11. Has this invention been disclosed to others, either verbally or in written form (date, place, to whom, method of disclosure)?**

**12. Indicate any pending disclosures (date, place, to whom, method of disclosure).**

**13. Indicate any potential commercial licensees that you think may be interested in this invention.**

**14. Identify any grants, sponsors or projects (provide grant/contract number) under which either conception or first reduction to practice occurred, including partial funding and Federal "formula" funding. Also list any related projects and/or inventions and any other potential claimants to rights in this invention.**

**NOTE: This is very important to have the correct grant number in the proper format as UNE needs to report any inventions developed under federal grant money.**

Grant:

Sponsor Grant # Principal Investigator

Federal formula funds (Hatch or McIntyre-Stennis). Specify:

Other Sources of Funds (Describe, ie. EPSCOR, Industry). Specify:

**15. Were any University funds or other resources used in making this invention (if yes, please explain).**

**16. If funded by an external sponsor, has the sponsor been notified of this invention, either directly, in a progress or other report, or in an application for additional funds (date, sponsor, method of disclosure)?**

**This disclosure will become the first official University record of this invention.**

**Before signing, please ensure, to the best of your knowledge, that all information provided herein is complete and accurate. This disclosure must be complete with all invention information submitted and all signatures to be accepted.**

**Signed and submitted by:**

**Inventor's Signature (1) Date Citizenship**

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**Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Home Address, Including City, State and Zip**

**Inventor's Signature (2) Date Citizenship**

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**Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Home Address, Including City, State and Zip**

**Inventor's Signature (3) Date Citizenship**

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**Print name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Home Address, Including City, State and Zip**

**Inventor's Signature (4) Date Citizenship**

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**Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Home Address, Including City, State and Zip**

NOTE: UNE will assume that any eventual revenue from this invention will be split equally, unless there is a different split as acknowledged below:

Inventor 1: Name Percent of Inventor share: \_\_\_\_\_\_\_\_\_\_

Acknowledged: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Inventor 2: Name Percent of Inventor share: \_\_\_\_\_\_\_\_\_\_

Acknowledged: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Inventor 3: Name Percent of Inventor share: \_\_\_\_\_\_\_\_\_\_

Acknowledged: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Inventor 4: Name Percent of Inventor share: \_\_\_\_\_\_\_\_\_\_

Acknowledged: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Add more as needed