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| **INSTRUCTIONS**:* Participants are responsible for submitting this form to rcr@une.edu to receive individual credit for attendance at a UNE RCR lecture series (live or on-demand video) or other external RCR educational event. Supplemental documentation is required to verify attendance at or completion of an external RCR event.
* Contact the Office of Training in Research at rcr@une.edu for any questions you may have with regard to this form.

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| 1. **PARTICIPANT & RCR EVENT INFORMATION**
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| **Participant’s Name**:Enter text | **You are**:[ ]  Faculty[ ]  Staff[ ]  Student[ ]  Resident | **UNE Center or College**: | Enter text |
| **E-Mail**: | Enter text | **UNE Dept. or Program of Study**: | Enter text |
| **Phone #**: | Enter text |
|  |
| **RCR Event** *(select ONE)*:[ ]  UNE RCR Lecture Series[ ]  External RCR Educational Event**1** | **Date(s) of RCR Event Attendance** (MM/DD/YYYY):Enter text |
| **Title of RCR Presentation or Training**:Enter text | **Name of RCR Presenter(s) or Trainer(s)**:Enter text |
| **1** | Complete Section B below and attach supplemental documentation to verify attendance (e.g., completion certificate, e-mail confirmation of attendance, copies of transcripts, or other materials to prove attendance or completion of the RCR event).  |

| 1. **EXTERNAL RCR EVENT SUMMARY** *(This section is NOT required for UNE RCR Lecture Series attendance)*
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| **Summarize the content of the external RCR event and any themes that arose throughout the presentation or training.** Enter text |

| 1. **PARTICIPANT ATTESTATION** *(Typed signatures are NOT accepted!)*
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| I acknowledge attendance at the RCR event, and confirm the information provided in this form is true and accurate.

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| Participant Signature |  | Date |

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